

ORIG W/M

Unitek Corp
PO Box 300027
Bldg 11230

LEGAL NOTICE TO BIDDERS

Sealed bid proposals for janitorial supplies as specified in the enclosed documents will be received at:

(P) 888-808-5120

Obion County Board Of Education
316 South Third Street
Union City, TN 38261

(F) 718-677-8371

Bids must be submitted by 11:00 a.m., Monday, June 6, 2011. Bids will be opened at that time.

731-536-4226

Obion County Board Of Education
316 South Third St.
Union City, TN 38261

General instructions to bidders and copies of product specifications have been enclosed with this notice.

The Obion County Board of Education reserves the right to reject any or all bids to waive information therein. Any bids received after the scheduled date, will be returned to the bidder unopened.

Contracts will be awarded to the responsible bidder submitting the lowest proposals complying with the conditions of the specifications provided that, in the opinion of the Obion County Board of Education, the bid is reasonable and is in the interest of the Board to accept it. The successful bidder, to whom awards are made, will be notified at the earliest practical date.

Bids are to be enclosed in a sealed envelope, with the notation, "**Janitorial Bid Enclosed**" on the face thereof.

BIDS SHALL BE SUBMITTED IN DUPLICATE.

The bidder should be advised that the sealed proposal represents a binding and firm commitment to the Obion County Board of Education until the said merchandise is delivered and in the possession of the Board of Education.

Phil Graham

Director of Building & Grounds

GENERAL INSTRUCTIONS TO BIDDERS

1. All prices are to be firm beginning with acceptance through June 30, 2012.
2. Prices are to be quoted on materials furnished and delivered on an "AS NEEDED" basis.
3. Bids are to be accompanied with **MANUFACTURER'S** specification and/or laboratory analysis. Buyer will be the final judge of equality.
4. Specified quantities are for **PLANNING ONLY**. The buyer may choose more, less or none of the items on bid.
5. All bids are to be submitted per unit price, i.e., gal. lb., etc.
6. Bids will be considered only by **LINE ITEMS** and will be awarded accordingly.
7. Any deviation from packaging specified must be noted. On small items, size of case should be noted.
8. Bidder is required to stamp each bid form with company logo and each sheet should be signed by the person or persons completing the bid form.
9. Bidder is asked to enter **NO BID** where materials meeting these specifications cannot be furnished. **NO ALTERNATES** will be accepted.
10. Only those bidders who are awarded bids will be notified.
11. Any questions may be directed to this office. Call (731) 536-4226.
12. **MATERIAL SAFETY DATA SHEETS MUST ACCOMPANY ALL BIDS.**
13. All invoices must be sent to this address:

Obion County Board Of Education
802 CC Gurien Drive
Troy, TN 38260

BID DOCUMENT

<u>ITEM</u>	<u>QUANTITY</u>	<u>ITEM</u>
17. Shop Towels	20 Cases	_____/Cases
18. Disposable Gloves	40 cases	_____/case
19. Feather Dusters	48 Each	_____/Each
20. Wet Mop w/Stick	48 Each	_____/Each
21. Wet Mop Frame w/Handle	48 Each	_____/Each
22. Lambs Wool Pads	24 Each	_____/Each
23. Dust Mop Handles	24 Each	_____/Each
24. Gym Floor Finish	75 Gal.	_____/Gal.
25. Cleaner/Degreaser	50 Gal.	_____/Gal.
26. Mop Buckets w/Wringer	6 Each	_____/Each
27. Floor Polish	40 Gal.	_____/Gal.
28. Dust Mop Heads	(24") 24 Each	_____/Each
	(36") 24 Each	_____/Each
	(48") 24 Each	_____/Each
	(72") 24 Each	_____/Each
29. Trash can liners (16x14x36)	300 cases	<u>13.38</u> /Case
(22x14x58)	250 cases	<u>15.85</u> /Case
30. Toilet tissue	150 cases	_____/Case
31. Floor pads		
20 inch natural hair	10 cases	_____/Case
20 inch white	50 cases	_____/Case
20 inch black	10 cases	_____/Case

*As per
usual
we are
correct
Vendor*